



Happy trees, happy planet, happy people  
[www.andovertrees.org.uk](http://www.andovertrees.org.uk)

Registered charity number 1167574

## Child and vulnerable adult safety policy

Where children working with Andover Trees United (ATU) at one-off events are accompanied by teachers, parents or adults acting in loco parentis, the general care of those children remains the responsibility of the accompanying adult/s. Risk assessments for activities will have been undertaken by ATU and shared with accompanying adults.

Where children and young people under 16 years of age are unaccompanied, please refer to the Child Safeguarding Policy.

Vulnerable adults and students aged 12-16 working with ATU are accompanied by their own care and support staff. Where a long-term arrangement is made for a student or vulnerable adult to volunteer with ATU, the attached care worker or member of school staff might not continue to accompany if this is deemed to be in the interests of the volunteer. Where this happens, personal and individual arrangements are made with parents and/ or the relevant organisation with regard to the care needs of the volunteer. The ATU supervising volunteer and session leader is to have a current DBS check in place and will be responsible for monitoring health and safety in line with risk assessments and the individual needs of the young people and vulnerable adults in his/ her care.

### Arrangements for child safety during the annual schools' planting weeks and community planting days in Harmony Woods and other activities forming part of the work of Andover Trees United:

- All planting during the annual schools' Tree Planting Weeks takes place during the school day
- All children will take part in planting as part of organized school or youth group activities
- All children will be accompanied to site and on site by school staff and volunteers as arranged by the schools and youth groups
- Schools and youth groups will have completed off-site risk assessment forms either as part of Hampshire County Council's outdoor learning procedures or, if a youth group, in line with their own policies and procedures
- Andover Trees United provides a risk assessment to all schools and youth groups. The risk assessment is worked out in consultation with trained support volunteers and members of staff
- Planting sites are securely fenced public land. All activities will be carried out in view of all.
- Should a child or group of children need to be taken to use the on-site facilities, a member of the school or youth group staff/ care team will be instructed to have sole charge of those children
- Where weekend and school holiday activities take place, children and young people under the age of 16 are always accompanied by youth group organiser/s, parent/s or adult/s designated by parent/s to act in loco parentis

*This policy has been agreed by Andover Trees United Trustees and will be reviewed annually.  
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